

JANUARY 18, 2016
SPRINGDALE FIRE DEPARTMENT
SENIOR STAFF MEETING MINUTES

Springdale Fire Department senior staff met on Monday, January 18, 2016 in the Fire Administration Conference Room. Chief Michael Irwin called the meeting to order at 8:00am.

Senior Staff Present:

Chief Mike Irwin
Assistant Chief Kevin McDonald
Division Chief Jim Vaughan
Battalion Chief James Hales
Battalion Chief Rodney Valdez
Battalion Chief Ron Skelton
Battalion Chief Blake Holte

FIRE INVESTIGATIONS

The fire investigation process was discussed. The on-call investigator should be called in to the fire scene. And, the fire investigation should occur at the time of the fire rather than during daylight hours the next day. In addition, not all fires should be classified as "undetermined". The cause of the fire is the opinion of the investigator, and it doesn't need to be proved in court.

FIRE & POLICE COMMITTEE

Chief Irwin reminded everyone that SCBA's and the 3 additional personnel are on tonight's committee agenda. He doesn't think there will be any trouble getting the SCBA's approved. He doesn't know if there will be any issues with the personnel. There may be a few questions, but he thinks there's a good chance it will pass too.

CAFS POLICY

The CAFS policy has been changed, but there is a group working on determining the best nozzle to use with CAFS.

UNIFORMS

The uniform polos have been ordered. They will serve as the daytime duty shirts beginning on March 1st. SFD t-shirts may be worn after 5pm, on the weekends and on City holidays.

COMPANY LEVEL INSPECTIONS

The Inspection module in ImageTrend is now up to date. Captains are required to perform 10 new routine inspections per month according to the new policy. Follow-up inspections do not count towards the 10 inspections/ month. Shift Commanders need to ensure that their Captains are meeting this quota.

OPEN FLOOR

12 applicants tested on 1/6/16. We don't have a lot of applications yet, but we have about 3 weeks before our application deadline. Stephanie will be contacting candidates who have submitted their

scores and remind them to complete the application process. Springdale Fire, Rogers Fire, and Fayetteville Fire have all requested that NTN open another testing date.

Chief McDonald briefly discussed the programming problems with the new portable radios. There have been problems with encryptions, the radio banks and the buttons on the fronts of the radios. Maybe we need to program the bank buttons specific to either line crews or administrative staff. It was decided that the front buttons will be inactivated.

Senior staff needs to determine when we reject EMS calls so that we keep medic units available within our city limits. It was proposed that we notify Dispatch that we can't send mutual aid units when we're down to 1 or 2 medic units in service. Ultimately, the decision will be made by the on-duty shift commander based on the current circumstances. The on-duty shift commander should always be notified when a medic unit is going outside of the city limits.

There being no further business, the meeting was adjourned at 10:22am.